



Hobart Archers Committee Minutes

Meeting Date	16th December 2023			
Meeting Time	Start	12.30pm	Finish	1.30pm
Location	Club rooms			

Attendees	Kevin Falkner, Neil Smith, Chris Springer, David Bowerman, Geoff Ludowke, Karen O'Malley, Murray Frith, AmberLeigh Muller, Sarajayne Lada, Phil O'Halloran, Steve Watts, Stephen Potter, Donna Todeschini, Kevin Todeschini
Apologies	

Annual General Meeting

Actions			
Task	Who	When	Completed
Come a Try additional storage for Compound bows.	All	TBC	Ongoing
Inactive member fobs to be followed up for return to the club. KevinT to send Steve a list of inactive members.	Steve KevinT	June	Ongoing
Recorder, still requires a shadow recorder.	All	Ongoing	
New sign for front gate	Karen	Ongoing	
Council works Leveling field areas	Karen	Ongoing	
Come and Try roster systems to be set up	Neil	TBC	
New member details to be added to Archers Diary. Karen to supply a list of new inducted members to AmberLeigh.	Karen	September	50% completed
Child Safe Principles implementation	KevinT	Ongoing	
Bhutanese range warning signs to be arranged	Karen	TBC	
Karen to send KevinT DRAFT new member obligations	Karen	October	
New member email template	KevinT	November	
Add new members to the agenda template as a standard agenda item	KevinT	November	



Hobart Archers Committee Minutes

Actions			
Task	Who	When	Completed
Family donation	Neil	TBC	
Bow maintenance session for January 2024. Send out an expression of interest in December 2023	Neil and Murray	December January 2024	
Working bee for butts and flu flu fletches. Working bees are set for 13th and 20th January 2024. Notification to be sent out in November newsletter	All	November	
Club Builder reference checks with other archery clubs and reports back to the club.	KevinT	November	Request sent
DRAFT position descriptions to be sent out for review.	KevinT	January	Done

Minutes	
Open meeting	1. KevinT
Welcome	1. KevinT
Apologies	1. Nil
Correspondence	1. Nil
Presidents report	1. To be added
Secretary's report	<p>1. Membership for 2023 total = 432 breakdown of this: Inactive = 114 Active = 317 + 1 online Financial = 74 (this is the real number of active members for 2023) Unfinancial = 358 New members 2023 = 41 From this we can assume that only 33 members renewed their membership.</p> <p>2. Club meetings = 9 3. Newsletters = 12 4. Working bee = 1 5. This was my first year as secretary and I hope I brought some value to the committee. Moved: Neil Second: Chris</p>



Hobart Archers Committee Minutes

Minutes	
Treasurer's report Auditor report Appointment of auditor	1. See attached Moved: Neil Second: KevinF
Recorders report	1. To be added Moved: Neil Second: Chris
Coaching report	1. See attached Moved: Geoff Second: Sarajayne
Quality and Compliance report	1. See attached Moved: KevinF Second: AmberLeigh
Archery Tasmania - update	1. Neil Smith was awarded the Archery Tasmania volunteer of the year. A well deserved recognition for Neils input into Come and Try each Saturday.
Nominations for life membership	1. Karen O'Malley put a motion forward for Neil Smith and Chris Springer to be nominated as Hobart Archers life members for their contribution to Come and Try. This motion was put to the vote and resulted in a unanimous yes, there the motion was passed.
Nomination of committee members - all positions	

Position	Nominated	Elected	Email	Contact
President	Neil Smith	Y	Neil.Smith@hydro.com.au	0408658413
Vice President/s	Phil O'Halloran	Y	philohalloran@netspace.net.au	0416231311
Secretary	Kevin Todeschini	Y	todeschinikevin@gmail.com	0402770089
Treasurer	Chris Springer	Y	lyn4chris_1@bigpond.com	0428636669
Club Recorder	Amberleigh Muller	Y	mullera@experto-crede.net	number withheld



Hobart Archers Committee Minutes

Coaching Coordinator	Kevin Faulkner	Y	kjfaulkner13@gmail.com	0412463387
Quality & Compliance Officer	Karen O'Malley	Y	dragonladyofthelake@gmail.com	0425352336
Public Officer	Sarahjane Lada	Y	proftyger@gmail.com	0417141407
Member Protection Officer	Steve Watts	Y	swatts2@bigpond.net.au	0410475844

General Business	
Committee position descriptions	<ol style="list-style-type: none"> The idea of having position descriptions for the executive roles within the club was tabled. The idea being that there would be a clarity on the responsibilities for each role. A DRAFT for each position will be sent out for review and further consultation.
Change to the constitution 5.5. Introduce a two year term for some nominated positions.	<ol style="list-style-type: none"> It was discussed that we should consider updating the constitution with the purpose of splitting the vacant positions, with the purpose of maintaining consistency and experience within the executive. This will be actioned during 2024.

Next meeting	13th January 2024.			
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